



## GROUP LIFE CLAIM SUBMISSION CHECKLIST

TO EXPEDITE THE HANDLING OF YOUR CLAIM, PLEASE MAKE SURE THE FOLLOWING INFORMATION IS INCLUDED:

For Basic Coverage:

- Death Certificate
- Completed Claim Forms
- Beneficiary Statements (6/2011 version or newer)
- Beneficiary Designation (please indicate if there is not one on file)

For Supplemental (employee or dependent) Coverage:

- Enrollment Form/Screen Print (with original effective date)
- Verification of Premiums (include on claim form page 3 of 14)
- Beneficiary designation (if different from basic designation)

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If the claim is UNDER \$500,000, you can fax *or* email the paperwork to:

888-227-6764 OR [GroupLifeClaims@prudential.com](mailto:GroupLifeClaims@prudential.com)

If the claim is OVER \$500,000, mail paperwork and original, certified death certificate to:

Prudential Group Life Claims Division  
PO Box 8517  
Philadelphia, PA 19176

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Questions? Contact the Prudential Group Life Claims Call Center at:  
800-524-0542

Claim forms update periodically. Please visit [www.Prudential.com](http://www.Prudential.com) to obtain the most recent forms.